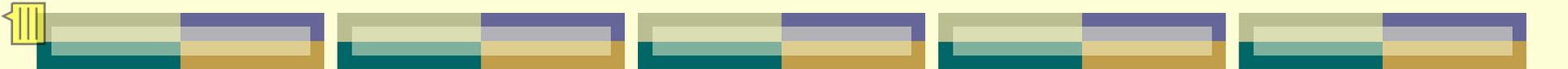


Instructions for the WG Chair

- **At Each Meeting, the Working Group Chair shall:**
- **Show slides #1 and #2 of this presentation**
- **Advise the WG membership that:**
 - The IEEE's patent policy is consistent with the ANSI patent policy and is described in Clause 6 of the *IEEE-SA Standards Board Bylaws*;
 - Early disclosure of patents which may be essential for the use of standards under development is encouraged;
 - Disclosures made of such patents may not be exhaustive of all patents that may be essential for the use of standards under development, and that neither the IEEE, the WG, nor the WG Chairman ensure the accuracy or completeness of any disclosure or whether any disclosure is of a patent that, in fact, may be essential for the use of standards under development.
- **Instruct the WG Secretary to record in the minutes of the relevant WG meeting:**
 - That the foregoing advice was provided and the two slides were shown;
 - That an opportunity was provided for WG members to identify or disclose patents that the WG member believes may be essential for the use of that standard;
 - Any responses that were given, specifically the patents and patent applications that were identified (if any) and by whom.



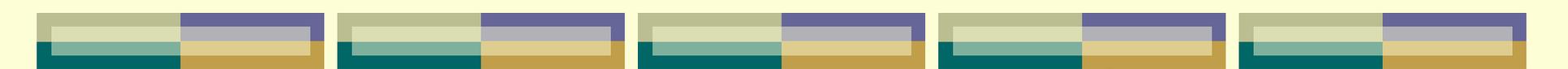
IEEE-SA Standards Board Bylaws on Patents in Standards

6. Patents

IEEE standards may include the known use of essential patents and patent applications provided the IEEE receives assurance from the patent holder or applicant with respect to patents whose infringement is, or in the case of patent applications, potential future infringement the applicant asserts will be, unavoidable in a compliant implementation of either mandatory or optional portions of the standard [essential patents]. This assurance shall be provided without coercion. The patent holder or applicant should provide this assurance as soon as reasonably feasible in the standards development process. This assurance shall be provided no later than the approval of the standard (or reaffirmation when a patent or patent application becomes known after initial approval of the standard). This assurance shall be either:

- a) A general disclaimer to the effect that the patentee will not enforce any of its present or future patent(s) whose use would be required to implement either mandatory or optional portions of the proposed IEEE standard against any person or entity complying with the standard; or
- b) A statement that a license for such implementation will be made available without compensation or under reasonable rates, with reasonable terms and conditions that are demonstrably free of any unfair discrimination.

This assurance is irrevocable once submitted and accepted and shall apply, at a minimum, from the date of the standard's approval to the date of the standard's withdrawal.



Inappropriate Topics for IEEE WG Meetings

- Don't discuss the validity/essentiality of patents/patent claims
- Don't discuss the cost of specific patent use
- Don't discuss licensing terms or conditions
- Don't discuss product pricing, territorial restrictions, or market share
- Don't discuss ongoing litigation or threatened litigation
- Don't be silent if inappropriate topics are discussed... do formally object.

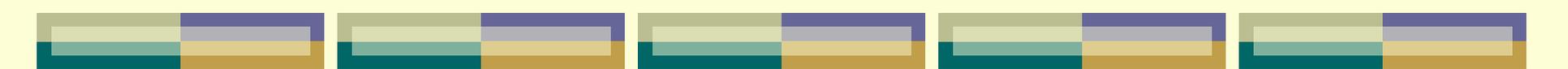
If you have questions, contact the IEEE-SA Standards Board Patent Committee Administrator at patcom@ieee.org or visit <http://standards.ieee.org/board/pat/index.html>

**This slide set is available at
<http://standards.ieee.org/board/pat/pat-slideset.ppt>**

Payment Notice for Meeting



ASC C63®



Membership Fees

- ASC C63® incurs costs in the development of the ANSI standards. Members must be paid in full for continues membership.
 - The chair of this meeting has a list of all paid members and a form for payment.
 - Please see the chair if you have any doubts about the status of your membership
- 



Meeting Fees

- If you are not a member of the committee or working group you are required to defray the costs of these meetings through the payment of a meeting fee. Please see the chair for payment.
 - All meeting attendees **MUST** be members in good standing or pay the meeting fee.
- 

ASC C63® Fees

Membership type	Fee	Voting privileges
Organizational member of ASC C63®	\$2,500.00 per year	One vote on standards and any matter before ASC C63®
Individual member of ASC C63®	\$ 500 per year	Same as organizational member of ASC C63®
Individual Subcommittee members	\$500.00 per year	One vote only on Subcommittee matters
Member emeritus of ASC C63®	Fees waived	No vote
Individual Working Group members	\$500.00 per year	One vote only on Working Group matters
Observers for any C63® Parent Committee or Subcommittee meetings	\$250.00 per meeting	No vote
Working Group members at working group meetings or special meetings called by Subcommittee Chairs	\$125.00 per meeting, or as needed to cover expenses but not to exceed \$175 per meeting	Vote on Working Group consensus matters
Observers at Working Group meetings	\$100.00 per meeting	No vote
Potential Working Group/observer attendees of Inaugural meeting of Working Groups	Fees waived	No vote